Wolverhampton Grammar School

Website Privacy Policy

Wolverhampton Grammar School treats the privacy of its website users seriously. Please read the following to learn more about our website privacy policy.

What this policy covers

This policy covers how Wolverhampton Grammar School treats personal information that Wolverhampton Grammar School collects and receives, including information on your past use of our website. Personal information is information about you that is personally identifiable like your name, address, email address or phone number, and that is not otherwise publicly available.

This policy does not apply to the practices of companies that we do not own or control, or to people that we do not employ or manage.

Information collection and use

Wolverhampton Grammar School collects personal information whenever a user chooses to contact us via a web form from various pages within the wgs.org.uk website. Your use of this website gives us the right to collect such information.

When interacting with us using these methods we ask for information such as your name, email address and telephone number. Other information that may be needed from time to time to process a request will also be collected as indicated on the website.

Wolverhampton Grammar School automatically receives and records information on our server logs from your browser, including your IP address, cookie information, and the page you request.

We use information for the following general purposes: to customise the content you see, fulfil your requests and for technical web site administration purposes.

Cookies

Cookies are small text files that are placed on your computer by websites that you visit. We use cookies to make our website easier for you to use and to stop our online-forms from being used to send spam e-mail. We also use cookies to monitor usage so we can spot trends and make improvements to our website. We believe that our use of cookies is necessary for the smooth functioning of the website. We do not believe that they pose any threat to your personal privacy or online security and we recommend that you 'allow' cookies.

This website uses Google Analytics, a web analytics service provided by Google, Inc. Google Analytics' cookies enable us to collect information about the numbers of visitors to each page of our website, and also their general geographical location. It does not collect personally identifiable information, and does not track your movements between different websites. To find out more about how Google analytics interacts with our website, go here.

To provide website visitors more choice on how their data is collected by Google Analytics, Google Analytics offer an Opt-out Browser Add-on. The add-on communicates with the Google Analytics JavaScript to indicate that information about the website visit should not be sent to Google Analytics.

If you wish to opt out, please <u>download and install the opt-out add-on for your current web browser.</u>

Information sharing and disclosure

Data collected by us is held in accordance with the General Data Protection Regulation 2018. All reasonable precautions are taken to prevent unauthorised access to this information.

We do not rent, sell or share personal information about you with other people or non-affiliated companies except to provide products or services you've requested, when we have your permission.

Changes to this Privacy Policy

We may update this policy. We will notify you about significant changes in the way we treat personal information by placing a prominent notice on our web site.

Privacy Notices

You can view our Privacy Notices for parents, students, staff, alumni, hirers, visitors and contractors on our <u>Governance and Policies</u> page on this website.

SXH
September 2022

Next review
September 2023